

JAMD Terms and Agreements

Chapter 1 : General Rules

Name

Article 1 : The name of this academy is Japan Association of Microscopic Dentistry and abbreviates as JAMD.

Office

Article 2: Our office is located at 2534-5 Kamijyou Nagasaka, Hokuto City, Yamanashi Prefecture

Our Objective

Article 3:

JAMD aims to maintain the dental health of people by implementing Microscopic Dentistry which enables an advanced and accurate analysis to conduct high quality medical treatments.

To achieve the objective above, JAMD urges Medical and Dental professionals to join our organization and proceed to:

- (1) Develop, improve, and educate themselves to give accurate and reliable diagnoses from dental microscopes
- (2) Develop, improve, and educate themselves to provide accurate and reliable treatment by using dental microscopes
- (3) Develop and improve dental microscope technology to improve accuracy and reliability

When each member devotes themselves to the items above, we will enhance dental treatment, increase our education level, and spread reliable treatment to our community.

Operation

Article 4.

The Society will conduct the following projects to fulfill the purpose of the preceding article.

- 1) Conduct academic conferences
- 2) Communicate with microscope organizations worldwide and exchange ideas with each other
- 3) Publish academic journals and other useful resources
- 4) Conduct certification courses for various qualifications related to microscopic dentistry.
- 5) Hold seminars and workshops on microscopic dentistry
- 6) Research and investigate microscopic dentistry-related topics
- 7) Promote awareness of microscopic dentistry through our websites
- 8) Other operations to reach JAMD objectives

Chapter 2: Membership

Classification

Article 5:

JAMD consists of the member types below:

- 1) Regular Member: Doctors, Dentists and Dental professionals who agree with JAMD objectives and pay registration fees.
- 2) Associate Member: Dental professionals who have completed the registration process.
- 3) Corporate Member: Organizations who agree with JAMD commitments and have completed the registration process with authorization from the committee

Registration

Article 6:

Those who wish to become a member of JAMD must hand in a written application with registration and annual fees.

Loss of Membership

Article 7:

Members can lose their membership when;

- 1) Submit a withdrawal notice and it is accepted by JAMD
- 2) Death, disappearance of a member, or an organization that has dissolved
- 3) Default of payment for more than three years
- 4) Expulsion by the organization

Withdraw

Article 8.

Members can withdraw from JAMD by submitting a notice to the Chairman.

Expulsion

Article 9.

The JAMD committee has right to expel members when they meet criteria below:

- 1) Those who breach the terms and agreement or decisions of the general assembly.
- 2) Those who dishonor JAMD severely and/or act against JAMD commitments.
- 3) Those who fail to comply with JAMD rules.

2. In the case of expelling a member pursuant to the provisions of the preceding paragraph, prior to the vote, the member shall be given an opportunity for defense.

Chapter 3: Officers and councilors

(Type and number)

Article 10:

JAMD has the following officers in the Society

- 1) Chairperson- 1 person
- 2) Vice chairperson- 3 persons
- 3) Secretary General- 1 person
- 4) Deputy Secretary General- 1 person
- 5) Board of Directors- 30 members not including (1) to (4)
- 6) Auditors- 2 persons

2. In the case of a vacancy occurring in the middle of the term of office, the Board of Directors will negotiate the correspondence and make a substitution as necessary

(Duties)

Article 11:

The Chairperson shall represent the society and will preside over the affairs

- 2) The Vice Chairpersons assist the Chairperson and in the Chairperson's absence, they shall perform his/her duties.
- 3) The Secretary General administers the affairs necessary for the administration of the society.
- 4) The Deputy Secretary General assists the Secretary-General, and in the Secretary-General's absence he/she shall perform his/her duties.
- 5) The Director shall organize the Board of Directors and carry out their necessary tasks.
- 6) Auditors shall audit the affairs and accounting.

(Elections)

Article 12:

Election of officers shall be carried out in the following procedure.

- 1) The Chairman shall be elected at the Board of Councilors by a majority of attendees and shall be approved at the General Assembly.
- 2) The Vice Chairperson, Secretary-General, and Deputy Secretary-General shall be appointed by the Chairperson and approved at the General Assembly.
- 3) The Directors shall be appointed from the regular members by the Chairperson.
- 4) Auditors shall be elected from the regular members by the Board of Directors and approved by the General Assembly.
- 5) An auditor may not serve as a Director.

(Term of office)

Article 13.

The term of office for Officers shall be two years.

2. There is no prevention of the reappointment of officials except for the chairperson.
3. The term of office for an Officer who joined as a substitute or as a result of an increase will be the remaining term of the predecessor or incumbent.
4. Even at the resignation or the expiration of the term of office, the officers shall perform their duties until the successor comes to office.

(Trustees)

Article 14:

Appointment of a Trustee

- 2-. Trustees shall be elected from the regular members by the Board of Directors and appointed by the Chairperson.
- 3-. The number of Trustees shall be limited to 100.
- 4-. The term of office of a Trustee is two years and its reappointment is not prevented.

Chapter 4. Meetings

(Types)

Article 15:

Association meeting types shall be general meetings, Board of Directors meetings, Board of Trustees meetings, and Committee meetings.

2. General meetings are regularly-scheduled, and also held for special purposes.
 - (1) Member discussions voting on items necessary for the administration.
 - (2) General Meetings are usually held at the Annual Convention.
 - 1) Reports on business activities, business plans, and accounting.
 - 2) Reports on decisions of the Board of Trustees.
 - 3) Other matters concerning the management of the association.
 - 4) The Chairman of the general meeting is decided by selection among the attending members.
 - 5) Minutes shall be prepared and signed, or signed and sealed by two or more designated persons appointed by the Chairman and the General Assembly.
- (3) A Special General Meeting will be decided at the Board of Directors meeting.
3. The Board of Directors shall consist of a Chairperson, Vice Chairperson, Secretary-General, Deputy Secretary-General and Director, who formulate matters necessary for the administration of affairs and make deliberations and decisions.
 - (1) The chairperson convenes and holds the meeting.
 - (2) The Board of Directors decide the following matters after consultation.
 - 1) Financial reports from the previous convention.

- 2) Meeting details of this event.
- 3) The next upcoming convention preparation status.
- 4) Preparation status of conventions 2 and 3 years from the current time.
- 5) Activity reports from different committees.
- 6) Other important matters concerning the operation of the association

(3) The Chairperson of the Board will serve as Chairman. When the Chairperson cannot serve as chairman, the Secretary General will serve.

(4) Auditors can attend and state their opinions.

(5) If discussion is required outside of the General Meeting, discussion by email will be used.

1) Regarding voting in an email conference, members must reply within one week

2) If no reply is received by the deadline, it is considered to be in favor of the proposal.

(6) The Chairperson's approval is not to be hindered by special circumstances.

(7) Minutes shall be taken, and the Chairperson and Auditor attending must sign or sign and seal the document.

5. The Board of Trustees shall be composed of councilors.

(1) It is usually organized with the General Assembly and meetings will be held after the Board of Directors.

(2) The chairman of the Board of Trustees shall be elected from the Councilors.

(3) The Board of Councils will negotiate the following matters.

1) Matters to be submitted to the general meeting.

2) Financial reports for the previous Convention.

3) Meeting details of this event.

4) Upcoming meeting preparation status.

5) Preparation status for 2 and 3 years from the current time.

6) Activity reports from various committees.

7) Matters that the Chairperson or Director deems necessary.

8) Other important matters concerning the operation of the association.

(4) Minutes shall be prepared and signed, or signed and sealed by two or more of the designated members by the Chairman and Board of Trustees.

(Voting)

Article 16:

Board of Directors' decisions vary depending on the majority of members in attendance. In the case of tie vote, the Chairman shall cast the deciding vote.

2.2 The Board of Trustees' decisions vary depending on the majority of members in attendance. In the case of a tie vote, the Chairman shall cast the deciding vote.

3.3 The General Assembly's decisions vary depending on the majority of members in attendance. In the case of a tie vote, the Chairman shall cast the deciding vote.

4.4 Auditors cannot join the vote.

Chapter 5: Accounting

(Membership fee)

Article 17:

The association membership fee is 5,000 yen, the annual membership fee is 5,000 yen for Associate Members, 13,000 yen for Regular Members, and 30,000 yen for Corporate Members, which shall be paid at the beginning of the fiscal year. We do not refund dues for any reason.

(Expenses)

Article 18:

Expenses of the society will be paid according to admission fees, annual membership fees, donations, and income from business among others.

2. The main expenses are listed below:

- (1) Operating cost of our website
- (2) Operation cost of the Executive Committee
- (3) Expenses related to Special Board Meetings
- (4) Scientific conference assistance (200,000 yen)

1) Although there is no obligation to return it to the Executive Committee at the end of the event, in the case of surplus, it may be refunded by the Chairman's account.

2) The Chairperson can offer the necessary amount to the Executive Committee as a reserve fund. The loan amount is determined by the Board of Directors.

- (5) Issuance of THE INTERNATIONAL JOURNAL OF MICRODENTISTRY
- (6) Other projects deemed necessary for the association

(Business year)

Article 19.

The business year of the association starts on January 1 every year and ends on December 31.

Chapter 6: Office work

(Committee)

Article 20:

In order to facilitate the smooth execution of the project, the association permanently establishes the following committees:

- (1) Editorial Board
- (2) Certification Committee
- (3) Public Relations Committee
- (4) Ethics Review Committee
- (5) Conflict of Interests Committee
- (6) Terms Revision Committee

(7) General Affairs Committee

2.The Society can establish temporary committees as necessary.

3.The committee shall investigate, research, and carry out projects to reach its objectives.

4.Committees consist of one chairperson and several other committee members.

5.A Director is concurrently appointed as a chairman, and the committee members are appointed by the Chairperson.

(Outsourcing)

Article 21:

In order to process the affairs, the association can outsource some or all of the tasks with the Board of Directors' approval.

(Operation)

Article 22.

Regarding the operation and processing of affairs, we decide them separately.

(Travel expenses)

Article 23.

Travel expense regulations are determined separately

Chapter 7: Miscellaneous

(Change of Terms)

Article 24.

Changes to terms shall be approved by the General Assembly after the meeting of the Board of Directors.

(By-laws and Regulations)

Article 25.

Detailed rules and regulations necessary for the implementation of the association shall be determined separately through the Board of Directors and approval of the General Assembly must be obtained.

Supplementary provisions

This agreement will come into effect on January 1, 2006.

For the revision of this regulation, the Board of Trustees requires the approval of a majority of attendees.

Partial revision was made on April 22, 2007 and will take effect on January 1, 2008.

Partial revision was made on April 18, 2009 and will take effect on May 1, 2009.

Partial revision was made on April 15, 2011 and will take effect on December 1, 2011.

Partial revision was made on April 17, 2015 and will take effect on May 1, 2015.

Partial revision was made on April 18, 2016 and will take effect on May 1, 2016.

Partial revision was made on April 15, 2017 and will take effect on May 1, 2017.